

## **Park Meadows School Foundation Meeting Minutes– Sept. 21, 2021**

**Held Via TEAMS -approximately 7:30 pm (immediately following the School Council Meeting)**

**Attendance – Teri Smith (principal), Sharon Wilms-Laing (vice principal), Marylou Williams, Caylee Rothe, Phi Jang, Heather Farough, Amanda Toth, Amy Dudley, Shane Mann.**

### **1. Welcome -call to begin 8:00 pm**

a. Additions/changes to agenda -none – motion to accept agenda made by Shane, seconded by Caylee, carried.

b. Approval of minutes from May 18, 2021 – motion to accept as presented by Phi, seconded by Caylee, carried.

### **2. Treasurer's Report – shifting balance from Parent Council?**

- Balance in Council account \$17,282.30
- Council ready to transfer these funds to Foundation to hold
- Motion made by Caylee for “Shane Mann to open 2 new accounts with a Credit Union for the Park Meadows School Foundation; one being for Casino Funds and second being a general chequing account.” Motion Seconded by Heather. All in favor, Carried.

### **3. Business**

a. Insurance – waiting still – tabled until quotes come in – Marylou to re-apply for quotes

b. **Application for Charitable Organization Casino List-** Shane working on forms

-Shane needs name, bday, personal email info from Council Executive for the application. Also needs a copy of Foundation Bylaws, copy of minutes including attendees (voting membership info).

- Motion made by Caylee for “Shane Mann to submit necessary application forms for the Charitable Organization Casino Application”. Seconded by Phi. All in favor, carried.

c. Society Annual Return – Successfully filed! Will need a working budget asap.

### **4. Next Meeting – Oct. 19, 2021 – Annual General Meeting**

### **5. Adjourn -8:16 pm**