



LETHBRIDGE SCHOOL DISTRICT NO. 51

January 27, 2009

1003.3.1. Volunteer Registration Form

SCHOOL YEAR: _____

Mr./Mrs./Ms.: _____ Surname: _____ Given Names: _____

SCHOOL NAME: _____

Address: _____ Postal Code: _____

Telephone Numbers: Home: _____ Work: _____

Do you have the children or grandchildren registered in this school? Yes No

If yes, list name and grade:

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Please list at least two references with whom the school may check:

Name: _____ Phone: _____

Name: _____ Phone: _____

VOLUNTEER SECURITY DISCLOSURE

Have you ever been charged or convicted of an offence under the *Criminal Code*, *Narcotic Control Act*, *Food and Drug Act*, or *Firearms Act* of Canada, or the criminal laws of any other country? **(Individuals who have been granted pardons are not required to respond "Yes" to this question.)** Yes No

Have you ever been the subject of an investigation or order under the *Child Welfare Act* of Alberta or equivalent legislation in any other province or country? (If you answer "Yes" to this question, you must submit a current Child Welfare Statement along with this form.) Yes No

Are there any conditions which might cause concern regarding your suitability as a volunteer? Yes No

If the answer to any of the above questions is "Yes", provide details including dates, dispositions, and any other pertinent information:

Note: "Yes" to any one of the above will not automatically exclude an applicant from becoming a volunteer in Lethbridge School District No. 51.

As a volunteer, we would like to advise you of the following conditions:

1. That confidentiality is of the utmost importance in the school setting in order to ensure that the dignity and worth of students, parents, volunteers and staff is honoured.
2. That any information collected, used generated and stored by Lethbridge School District No. 51 including student, instructional, financial or administrative information is strictly confidential and is to be used only in the performance of volunteer duties.
3. That you may not disclose, communicate, publish, take, alter, copy, interfere with or destroy any information unless you are specifically authorized to do so by the teacher or principal.
4. That you must notify the principal of any new criminal charges at the time the charge is made.
5. That the teaching and administration staffs are responsible for student learning and discipline.
6. That administration, teaching and support staff have specific roles to play and it is important that all staff operate as a team.
7. That you as a volunteer can assist in enhancing the learning environment by working cooperatively with the school team.
8. Failure to comply with these conditions or Lethbridge School District No. 51 policies may result in termination of your position as a volunteer.

By signing this volunteer registration form, I am agreeing to the conditions outlined above, as well as verifying that all information provided is accurate.

Signature: _____

Date: _____

The information on this form is collected under Alberta's Freedom of Information and Protection of Privacy Act to carry out our responsibilities under the School Act.